

Appendix 4: Post 16 Operational Board

Terms of Reference

MEMBERSHIP

Chair	John Fabes	14-19 Co-ordinator
	Gaynor Thomas	School Programme Manager
	Joanne Norman	Finance Representative
	Alison Gwyther	HR Business Partner
	Paul Wolstenholme	Group Manager – School Improvement
	Susan Roberts	Group Manager – School Improvement
	Michelle Hatcher	Group Manager – Inclusion
	Fiona Blick	Group Manager – Property Services
	Rob Evans	Bridgend College
	Simon Pirotte	Bridgend College
	Owen Shephard	Engagement and Progression Co-ordinator
	David Wright	Family Support Services Manager
	Satwant Pryce	Head of Regeneration, Development and Property Services
	Michaela Renkes	Welsh Government Representative
	Meurig Jones	YGG Llangynwyd
	Andrew Slade	Porthcawl Comprehensive School
	John Nash	National Training Federation
	Jayne Tilley	Careers Wales
	Deborah Exton	Finance Planning and Budget Management
	Helen Ridout	Head of Ysgol Bryn Castell

Nominated deputies will be permitted. These deputies should have delegated authority to make decisions.

REPORTING ARRANGEMENTS

This is the operational board for post 16 education review of the overall strategic review of the school estate. It will report to the strategic review board for decision making.

OVERALL OBJECTIVE

To deliver a sustainable strategy for post 16 education in Bridgend underpinned by robust models, which will deliver the right education in the right place and with the best outcomes for children.

CONTEXT

To agree the parameters of the work to be undertaken, to scope out the work and to make a series of recommendations to the board which can be consulted upon.

TIMESCALE

See separate Gantt chart.

OUTPUTS

The Post 16 Board will:

Develop a sustainable strategy on behalf of the Local Authority for post 16 education which is signed off by all stakeholders and which will inform future planning. Specifically it will:

- Establish and drive forward a strategic approach to post 16 education provisions in the borough.
- Co-design post 16 education provision with stakeholders.
- Evaluate the impact of the post 16 plans for education.
- Identify any opportunities for any advantageous service re-configuration including assessing the implications for other stakeholders.
- Assess the implications of any proposals and advise the strategic board of those potential implications.
- To have an agreed 'whole system' approach.
- To apply the agreed assumptions.
- To ensure timely completion of every project milestones.
- To apply a project structure and project plan to the project.
- To maintain open lines of communication to stakeholders especially Head teachers as the work progresses.